

# Sunning Hill Primary School



## Nursery Admissions Policy

**May 2023**

*Governing Body Review date: May 2024*

Previous review date(s): February 2016, February 2017, February 2018, February 2019, and February 2020, May 2022

## NURSERY POLICY

### **Rationale**

At Sunning Hill we aim to offer outstanding nursery places to support the needs of the wider community.

We follow the Local Authority guidelines for the allocation of places outlined below.

### **Admission Criteria**

The admission policy for nursery schools and classes is as follows:

The head teacher will allocate places in their nursery school/class as they become available, primarily on the age of the children. Head teachers may also take into account medical factors or serious social deprivation, which should normally be supported by independent evidence.

### **Two Year Old Unit**

Places in our two year old unit will then be allocated in the following order:-

1. To parents eligible for free provision, who have completed the eligibility checks.
2. Any remaining vacant places can be offered to working parents as a paid place.

### **Three Year Old Unit.**

The school has twenty 30 hour places available (this will be reviewed termly due to demand and staffing). These will be offered in birth date order to families, providing they have their eligibility code.

### Exception

Where the waiting list exceeds place availability, places will be offered to families whose children are already at Sunning Hill accessing 15 hours provision in the nursery. Providing they have notified the office in writing of their intention to change to 30 hours and can provide their eligibility code by the end of June. This is to assist families whose children are born at the end of the summer term who would be last to receive their code.

Pupils with a place in any other Bolton Council nursery school/class will only be considered after all other places have been considered. Failure by parents/carers to reveal any other LA nursery placement for their child may result in a place being withdrawn if this is subsequently brought to light.

Please note that it is not the policy of Children's Services to give preference for admission to reception classes to children attending a corresponding nursery for the following reasons:

## NURSERY POLICY

i. In many schools the number of children offered the benefit of nursery education is more than the intake of the infant school. It is felt, however, that nursery places should be provided for as many children as possible.

ii. It is the policy of Children's Services that as nursery places are not available in all schools, nurseries should serve a wider area than the usual school intake area. This is particularly important where there are applications for nursery places from parents of children with social priority reasons.

Having a place in a nursery class does not automatically give a child admission to the primary school it is attached to.

Our school aims to support all families and the wider community. Any queries or concerns regarding individual policies will be considered on an individual basis.